P&C Annual General Meeting Minutes March 19, 2014

Minutes Taken By: Cherie Reed

Present: Cherie Reed, Natalie Chambers, Lisa Low, Lyn McAllistar, & Matthew Searles

Apologies: Lara Wheatley & Kylie Bardetta

Meeting Open: 3.25pm

Minutes of previous meeting accepted by Lisa Low & Lyn McAllister

Business arising from previous Meeting:

Thank you card sent to Helen for doing the speech at presentation
Cherie purchased $50.00 gift card and thank you card for Auditor, Lisa has posted this off
Picture plates posted off today sold 96 plates, will be returned in 6 weeks $ 1,872.00 profit $528
$100.00 cheque sent off to lollipops for fundraiser night 16th May
Ice skating do not hold fundraisers, Lyn happy about that
Cherie got a Quote from HV Aluminium for blinds for cola $59930.00, all voted to expensive not quoted what we asked for, Cherie to get more quotes.

Correspondence in

Bunning’s BBq, date assigned for Wallsend Bunning’s bbq
Thompsons Easter bun fundraiser

Correspondence out

Nil

New Business:

Cherie bought along photos of chook pen, Lyn to ok it with teachers and get back to Cherie.
Matthew bought up about the leaking weather shed/canteen roof, has offered to replace it.
All voted and agreed money from profits of picture plates will be used for this.
Matthew will measure and get materials delivered
Treasurer Report:
18/3-18/4 BBF $18189.88

Income $4108.95
Expense $2918.65
Profit $1190.30

Canteen:
Income $2157.95
Expense $1304.18
Profit $853.77

Fundraising
Income $1400
Expense $100
Profit $1300

End Balance $19380.18

Canteen Report:
Menu has been going well and all items are selling well. The canteen is taking a lot more orders especially on a Friday.
It is becoming a challenge to cook everything well using only the pie warmers and jobs like cooking nuggets that should only take 20mins are taking all morning to complete.
It would be fantastic to see a real oven in the kitchen.
The pikelet and milkshake day was a success the children enjoyed the day and the volunteers had a fun morning completing the challenge. A huge thank you to everyone involved.
Cherie and I attended a trade show for one of our suppliers last week and found some new products to trial in the canteen.
I gave some of the older children some morning tea options to try and they gave good feedback about which items we should trial and which were “definitely no good”. I did a test batch of potato skins last Friday and 3 boys tried them. All like them and thought they would be nice with some bolognise or Mexican toppings. I have ordered some and will trial them next term.
I have placed a request in tomorrow’s bulletin for small appliances to improve the canteen so fingers crossed someone has something to donate.
I will have a winter menu soon for P&C to offer feedback on.
Lara

Uniform Shop:
Still out of stock on skorts
Natalie had a parent ask for vests, Lyn agreed that they will have to be purchased through the school, so kids are not turning up in different shades of blue and needs to be embroidered
Natalie will ring and get pricing
This item will need to be paid for before ordering for customer
**Fundraising:**

Cherie bought in designs for Mother’s Day craft stall, all agreed. Designs will be displayed in office, Cherie will send note home Monday
Cherie will talk to all classes on Monday between 2-3pm to show the kids what’s available.

Easter raffle 11th April tickets to go home Monday, Nat will join books Cherie to do cover and staple.
Out of Uniform Day Wednesday 2nd April, kids to bring egg / Easter gifts to go towards our raffle.
Cherie to do note home

Cherie suggested hot cross bun fundraiser, Friday 11th for recess
Kids will receive hot x bun, drink and an Easter egg $3.50, order forms to go home Monday cut-off date Wednesday 9th April, Cherie to organise note
Hot cross buns available to 6 for $5.00 Lyn suggest buying extra in case parents purchase them at assembly.
All voted not too many extra as it’s a waste of money 6 pkts extra.

Lollipops note Cherie to organise being sent home week 1

Cherie suggest on all fundraising notes we advertise what we will be putting the money towards All agreed
All agreed

**Principals Report:**

Lyn provided P&C with new fundraising sheet for this year

Lyn received a letter from Pat member for Cessnock, they are providing grants for next year’s Anzac Cove landing celebrations $125000 to be spread out over the whole electret
Lyn unsure what to do and asked P&C for ideas
Nat suggested flag pole for front of school for Minmi flag.
Suggested we ask Clarice
Grant form due 1st May

P&C asked to do fruit platters for Naplan on the Tuesday, Cherie has already spoken to Lara.

Lap tops arrived 17
I pad 4’s arrived 12
Lyn would like a full set of ipad’s for the classes
Lyn asked the P&C to donate money towards the cabinets to store these items.
These cabinets are secure, charges and syncs; all agreed this is important to keep them secure
Voted on a donation of $4000.00, Lisa to write cheque

Lyn agreed she does not need much else....

Lyn is looking into a Minmi app $600 a year to maintain, Callaghan college are working with Lyn

Annual school report is on the school website
Lyn received a letter from Grant Watson in regards to the unsafe pathway from the school gate to the driveway. 
This is a council issue
Lyn suggest we need people power
Cherie suggest Maria write / contact council, Cherie will talk to Maria
Matthew suggest petition also placed in shop
All agreed Matthew will take photos, organise petition.

Natalie bought up about last year’s year 6 gifts Oven and freezer. 
Need to check with canteen on freezer app $300 
Lyn suggest re planning kitchen area
Oven needs to be ordered, Matthew suggest proper cupboard for kitchen 
Matthew said he could build a new cupboard

General business NIL

Meeting close 4.50pm